

## BURTON COMMUNITY COUNCIL

**Minutes of the monthly meeting held in the Jubilee Hall, Houghton, and online via the Zoom videoconferencing platform, on Wednesday 6<sup>th</sup> November 2024, 7pm.**

**Present:** Cllrs Robin Howells (vice-Chairman), Derek Jones, Michael Davies, Peter Griffiths, Vicky White, Nia Phillips, Scott Sinclair, John Evans; County Councillor Danny Young; Peter Horton (Clerk).  
**Apologies:** C'llrs Paddy McNamara, Fiona Hart.

### Declarations of known interests

None.

### Opportunity for public representation on tabled agenda items

There were no members of the public in attendance who wished to make representations.

### Approval of minutes of the October 2024 monthly meeting

The minutes were approved as written (proposer C'lr Peter Griffiths, seconder C'lr Derek Jones), and signed by the Chairman.

### Matters arising

**For sale signage.** It was confirmed that all signage had been removed from the common land area at the junction of Vale Road.

**Dog fouling signage.** Placement of signage in hand with C'lr Paddy McNamara.

**Speed van patrols.** Members had noted the speed camera van carrying out patrols in the community area, which was welcomed.

**Withybush Hospital replacement.** The Clerk confirmed that, despite further messages sent, no response had been received. Clerk to request formal complaints procedure from them to address the non-response.

### Plans

There were no plans for discussion this month

### Correspondence

- 01) Dyfed Powys Police – Confirmation of inclusion of main road into the speed camera patrol areas – noted.
- 02) Wednesday PM Club – Request for financial assistance – Members were in agreement to make a donation. Formal approval dealt with in 'Accounts' below.
- 03) Burton Jubilee Hall Committee – Request for financial assistance – Members were in agreement to make a donation. Formal approval dealt with in 'Accounts' below.
- 04) Local resident – Concern about speeding through Burton – Clerk to contact P.C.C. to seek advice on traffic calming measures, and inform resident of actions being taken.
- 05) Infinity Play – Playpark operational inspection report – noted.
- 06) P.C.C. – Response to message sent in requesting inspection of footpaths – Clerk to respond to original resident, notifying them of response received. C'lr Michael Davies commented on the decision of the Welsh Government to hold back from the process to register all footpaths being carried out in England.
- 07) P.C.C. – Invitation to participate in trial arrangement for requesting tree-planting online in community areas – Clerk to respond in the affirmative.

- 08) Local resident – complaint about obstruction of Kiln Park by construction workers – Members declined to discuss the matter, as it was felt to be a P.C.C. matter, relating as it did to Highways / Planning Enforcement. Clerk to respond to resident accordingly.
- 09) F.J. Groundworks – Quotation for work to information board on Houghton Green – Members accepted the quotation (proposer C’lir Peter Griffiths, seconder C’lir John Evans). Clerk to inform contractor accordingly.
- 10) John Colnet – Quotation for tree works – Dealt with in agenda item below.
- 11) Local resident – Concerns over prevalence of uncollected dog waste – Clerk to pass the concerns on to the P.C.C. EnviroCrime team, and let resident know of action taken.

## **Accounts**

### **Payments**

F.J. Groundworks (grass-cutting)	:	£ 120-00
Clerk (reimbursement for signage)	:	£ 29-98
Wales Audit Office (audit of 2023/24 accounts)	:	£ 200-00
Burton Jubilee Hall Committee (donation)	:	£1000-00
Wednesday Afternoon Club (donation)	:	£ 120-00
Bateman Gardening (work at Burton Ferry)	:	£ 40-00

The above payments were approved by Members (proposer C’lir Robin Howells, seconder C’lir Nia Phillips).

**Burton Ferry Community Garden.** It was mentioned by C’lir Scott Sinclair that Bateman Gardening would be unavailable to carry out future gardening / maintenance work, and a replacement person to take on this role would need to be found. Members to send any suggestions / recommendations to C’lir Scott Sinclair, and an agenda item to be tabled for discussion of this in January.

### **Income**

Grant payment for works at Hill Crescent Community Garden : £ 321-80

### **Independent Remuneration Panel for Wales 2025 report determinations**

Consideration of determinations to be made deferred for consideration in December.

### **Discussion of contract to carry out remedial tree works required from recent tree report**

The Clerk confirmed that quotation invitations had been sent out to three contractors, but only one quotation received back. This was from John Colnet, in the amount of £580. Members accepted the quotation (proposer C’lir Derek Jones, seconder C’lir Vicky White). Clerk to make arrangements accordingly.

### **Discussion of any issues connected with new Houghton playpark**

Nothing to discuss.

### **Any necessary discussion of Hill Crescent Community Garden**

Nothing to discuss.

### **Discussion of possible consideration to seeking control over the Barnlake Recreational area**

Agenda item description to be amended to ‘Discussion of assessment of situation at Barnlake Recreational Area, and how to proceed’. Deferred for discussion in December.

### **Discussion of website provision for community council**

Members resolved to accept the quotation from Easy Websites (proposer C’lir Vicky White, seconder C’lir Derek Jones). Members opted to go with the burtoncommunitycouncil.gov.uk domain name. Clerk to make arrangements accordingly.

**Any necessary discussion / updates on future community events**

Arrangements for the Christmas Carol Service around the Playpark Christmas tree were confirmed for 21<sup>st</sup> December. C’llr Nia Phillips offered to co-ordinate arrangements, and to forward the event risk assessment to the Clerk. Other Members offered to assist with the event as needed.

C’llr Scott Sinclair mentioned that in order to make things easier for all involved there was a need for discussion at some point on budgeting for community events, and establishing a protocol for their organisation.

**Discussion of possible need to alter meeting date for December monthly meeting**

Due to the non-availability of the Clerk on the normal meeting date of 4<sup>th</sup> December, Members agreed for the December meeting to be held on Tuesday 3<sup>rd</sup> December 2024. The Clerk thanked the Council for accommodating this.

**Any other business**

**Future community events.** C’llr Peter Griffiths raised the need for an agenda item to be tabled for discussion of future events. It was pointed out that a regular agenda item was tabled each month for this purpose. This being the case, it was accepted that a separate agenda item would not be needed. However, C’llr Scott Sinclair commented that some advance preparation prior to the discussion would be needed if the discussions were to be carried out effectively.

The meeting ended at 7-55pm. Next meeting to be held at 7pm on Tuesday 3<sup>rd</sup> December 2024.